

Agenda – Senedd Commission Audit and Risk Assurance Committee

Meeting Venue:

Conference Room 4B and MS Teams

Meeting date: 19 February 2024

Meeting time: 10.00

For further information contact:

Clerk: Kathryn Hughes

Committee Clerk

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Part 1 – Assurance and Committee Business

1 Introductions, apologies and declaration of interests

2 Minutes of 27 November, actions and matters arising

(Pages 1 – 15)

Attached Documents:

ARAC (24-01) Paper 1 – draft-mins-27.11.23

ARAC (24-01) Paper 2 – summary actions

3 Internal Audit activity update

(Pages 16 – 20)

Attached Documents:

ARAC (24-01) Paper 3 – IA activity update

4 Consider Internal Audit Plan for 2024–25

Oral item

5 Consider latest Internal Audit reports

(Pages 21 – 25)



Attached Documents:

ARAC (24-01) Paper 4 – IA Report – Procurement Cards 2023-24

6 Update on progression of planning for audit of 2023-24

Commission accounts

(Pages 26 – 33)

Attached Documents:

ARAC (24-01) Paper 5 – AW – Outline Audit Plan 2023-24

7 G&A update report

(Pages 34 – 35)

Attached Documents:

ARAC (24-01) Paper 6 – G&A Update – Feb 2023

8 Finance update

(Pages 36 – 42)

Attached Documents:

ARAC (24-01) Paper 7 – Finance update

9 Annual Review of accounting policies

(Pages 43 – 52)

Attached Documents:

ARAC (24-01) Paper 8 – Review of Accounting Policies

10 In-year report on data breaches and update on SIRO group

(Pages 53 – 54)

Attached Documents:

ARAC (24-01) Paper 9 – Data breaches

11 Corporate Risk

(Pages 55 – 87)

Attached Documents:

ARAC (24-01) Paper 10 – Corporate Risk

ARAC (24-01) Paper 10 – Annex A – Summary Corporate Risk Register

ARAC (24-01) Paper 10 – Annex B – Corporate Risks plotted

12 Departures summary

(Page 88)

Attached Documents:

ARAC (24-01) Paper 11 – Departures Summary

13 Committee's effectiveness survey – content and timings

(Pages 89 – 96)

Attached Documents:

ARAC (24-01) Paper 12 – effectiveness survey and timetable

14 Forward work programme

(Pages 97 – 101)

Attached Documents:

ARAC (24-01) Paper 13 – Forward Work Programme

15 Budget Process

Oral item

Part 2 – Strategic Discussion (EB members in attendance)

16 Ways of Working – Corporate update

Oral item

17 Senedd Reform – Corporate update

Oral item

18 Communications and Engagement strategy

(Pages 102 – 124)

Attached Documents:

ARAC (24-01) Paper 14 – C&E_Strategy 6thSenedd–Mar–2022

ARAC (24-01) Paper 15 – C&E–Halfway Review Paper

19 Critical examination of one identified corporate risk or topical issue

Oral item

20 Any other business

Agenda Item 2

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Agenda Item 18

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